

FOOD VENDORS MUST BE APPROVED AND HEALTH REQUIREMENTS WILL BE SENT TO YOU UPON APPROVAL (print clearly - Please return ONLY THIS PAGE)

NAME OF ORG: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

EMAIL: _____ @ _____

PHONE: () _____ FAX: () _____

Type of Organization	X	Price for each 10'X10' space, Postmarked before 9/01/	X	Price for each 10'X10' space, Postmarked after 9/15
For Profit, selling Food and/or drinks		\$300		\$375
Non-profit, selling Food and/or drinks		\$250		\$325

EXPECTED ATTENDANCE: 5000 - 6000

Please list types of food and drinks you will sell: _____

Please note, substantial deviations from items described here or agreed upon prior to festival may result in removal of vendor privileges. The Pride Committee reserves the right to restrict types of food and beverages vended based on fund raising considerations and exclusive rights purchased by sponsors.) **Important Note: Food and Drink sales require a Food/Drink application AND OTHER VENDORS may not GIVE away FOOD, WATER, or DRINKS or use them as a promotional item without written permission. YOU MAY NOT SELL WATER, COKE/PEPSI OR OTHER SOFT DRINKS BUT MAY SELL ICE TEA/LEMONADE.**

additional vendor space is required since I am bringing a large food trailer or truck.

Do you need a tent? Contact The Pride Committee to arrange for a rental tent to be delivered by its exclusive Tent Vendor on the day of the Festival.

It is up to the vendor to provide tables and chairs, as well as other props or decorations needed. However, we can assist you with other rental item vendors and custom banners shops if you call us. **The Pride Committee cannot provide electricity.** Generators provided by the organization/vendor must not **produce smoke/noise that will interfere** with the enjoyment of the festival by others.

Signature of agreement to terms: Please read the terms on the following page and sign below.

_____ **Agrees to the terms and conditions**
(page2) Signature

Please return ONLY THIS PAGE with check or money order to:

Pride Committee of North Carolina
Attn: Festival Director
P.O. Box 466
Durham, North Carolina, 27702

Make checks payable to: Pride Committee of North Carolina

NOTE: YOUR CHECK WILL NOT BE DEPOSITED UNTIL YOU ARE APPROVED



Vendors/Organizations agree to follow all terms and conditions noted below. Failure to follow them may result in removal of vendor privileges and immediate cessation of operations and vacation of premises.

1. After July 1st, your application fee cannot be refunded for any reason.
2. The NC Pride Day Festival wishes to remain a community event in every sense of the term. Diversity of vendor items/information is encouraged. However, nudity, indecency or conduct inappropriate for a mixed audience will not be allowed. Information and items of a *graphic* sexual nature is illegal and cannot be distributed. Information or items provided for education regarding sexuality or safe sex are invited.
3. The PCNC cannot guarantee the weather, the size of the crowd or otherwise assure against potential disaster. Therefore, no refunds will be provided in the event that your organization or business cannot realize its expectations on the day of the Festival. There is no rain date planned since the parade and event will take place even if it rains.
4. No vendor or organization shall sell or offer any items imprinted, emblazoned or marked with any or any combination of the words "North Carolina, NC, Pride, Pridefest, 2011" without express written permission of the Pride Committee of NC.
5. Vendors/Organizations must display vendor tags visibly at all times during the Festival. Defacement, exchange or alteration of vendor tags may result in removal of vendor privileges.
6. Noise, smoke, or visual displays shall not interfere with neighboring vendors or with the enjoyment of the public at the festival. Be reasonable in determining your choice of sight, sound and other special effects. PCNC reserves the right to make a judgement regarding whether a booth is causing interference and ask for removal of any special effects that is causing the interference.
- 7. Vendors/organizations agree not to make substantial changes to items they plan to sell or give away and agree not to misrepresent the nature of their organization. PCNC reserves the right to remove vendor privileges if substantial changes are not approved in advance.**
8. Vendors/organizations agree to cleanup their booth area after the end of the event and remove any items brought by the vendor/organization.
9. **Vendors/organizations agree to arrive no later than 9:00 a.m.**(without special written permission) the day of the festival and to remove booths and items by 6:00 p.m.
10. Vendors/organizations agree to hold PCNC and Duke University harmless from all liability related to loss, damage or injury to persons or property in any manner arising out of performance of this agreement, whether resulting from negligence or not.
- 11. Vendors/organizations shall not sublet, share or give their booth space to anyone else. Non-Profits may not allow their booths to be used by "for profit" vendors.**
12. Vendors are responsible for all sales taxes, licenses and insurance required by law.

Information Sheet - Please keep the following for your records.

Date and location of Festival: Saturday, September 24, 2011

Duke University East Campus, Durham, North Carolina

Corner of Main Street and Campus Drive

Festival start: 10:00am - Festival end: 5:00pm

Time to arrive: 9:00 am - for setup -Time to complete cleanup: 6:00pm

Festival Day of Event Info phone number: # will be emailed to you in Sept.

Maps on website: WWW.NCPride.org Questions? Email: info@ncpride.org

Vendor/organization notes: space will be assigned by PCNC and will be indicated AT CHECK IN. There ARE SPECIAL PARKING ARRANGEMENTS FOR FOOD VENDORS. No electricity will be provided. If you do not have a tent, rental tents can be available at the site if you have arranged rental with us prior to the event.

Pride Committee of North Carolina, P.O. Box 466 Durham N.C. 27702, 919-414-5555



PARKING AND UNLOADING FOR VENDORS

TO MAKE THINGS GO FAST AND EASY:

BEFORE ARRIVING AT CAMPUS PUT VENDOR PLACARD IN WINDOW OF YOUR CAR/TRUCK

MAKE SURE YOUR CELL PHONE NUMBER AND NAME ARE ON IT

PULL TO THE SIDE of Campus Drive AND SIGN IN AT VENDOR CHECK IN

*****AS A FOOD VENDOR WE WILL BE WALKING WITH YOUR VEHICLE TO YOUR PLACE IN THE FOOD AREA OF THE FESTIVAL*****

(POLICE REQUIRE THAT WE DON'T BLOCK CAMPUS DRIVE - there are Public Buses that will be using this street all morning)

**FOR GOOGLE MAP GO TO: INTERSECTION OF CAMPUS DRIVE AND MAIN ST.
DURHAM, NC**

<http://maps.google.com/maps?f=q&hl=en&geocode=&q=CAMPUS+DRIVE+AND+MAIN+ST,+DURHAM,NC&sl=36.093655,-80.243226&ssp=0.307386,0.499878&g=CAMPUS+DRIVE+AND+MAIN+ST,+DURHAM,NC&ie=UTF8&z=16&iwloc=addr>



PARKING PASS FOR SETTING UP

*** FOOD VENDOR ***

2011

NC PRIDE FESTIVAL

NAME:

CELL PHONE:

COLOR OF CAR/VAN



DUKE REQUIREMENTS FOR FOOD VENDING:

EACH CATERER VENDING AT DUKE UNIVERSITY MUST POSSESS AND PROVIDE COPIES OF THE FOLLOWING CREDENTIALS

- 1. A Valid Grade A Health Dept Rating as issued by the controlling governmental authority, for all food processing areas used by the Caterer. (Immediate Notification of any change below Grade A)**
- 2. During the term of the event the Caterer shall maintain at its own costs the following minimum insurance coverage:**

Commercial General Liability: \$1,000,000 per event

Workers' Compensation: Statutory

Employer's Liability: \$1,000,000 each accident

Automobile Liability: \$1,000,000 single limit

Vendor shall provide a certificate of insurance confirming such coverage to the Pride Committee who will deliver it to Duke University. Duke University MUST be named as Additional Insured with respect to general liability coverage insofar as it pertains to the service delivered at the university.

